



## Horizon West Middle School 2023-2024 Early Dismissal Application

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Student Grade Level: \_\_\_\_\_

I understand that my child will not be taking a traditional course load of seven (7) full periods for the 2023-2024 school year at Horizon West Middle School. I understand that my child must be in attendance at least one-half of the school day to comply with the OCPS attendance policy. I will ensure that my child earns the required credits needed for promotion to high school:

**Mathematics:** Three middle grades or higher courses in mathematics.

**English Language Arts:** Three middle grades or higher courses in English Language Arts.

**Science:** Three middle grades or higher courses in science.

**Social Studies:** Three middle grades or higher courses in social studies, one semester of which must include the study of state and federal government and civics education.

**Also, I agree to meet the following conditions:**

1. I understand that as the parent I am responsible to ensure that my child has safe transportation from school. I acknowledge that Horizon West Middle School is not responsible for the supervision of the student after the designated period as indicated in this application.
2. I understand my child must be signed out by a parent/guardian/emergency contact within 5 minutes of the last scheduled class for early release
3. I am aware that during testing, the school wide schedule may be different and my child must attend the assigned periods on campus.
4. If my child is signing themselves out, I understand that I must sign the JLIB Early Release Indemnification & Release of Claims Form (located on the school's website under the "guidance" tab.)

**Please select a box below:**

- ☐ My child is taking the following class(es) on FLVS \_\_\_\_\_
- ☐ My child is taking the following class(es) on OCVS \_\_\_\_\_
- ☐ My child participates in the following competitive sport that interferes with the school day (9:30am-5:00pm) \_\_\_\_\_

**Required Documentation for Competitive Sports:**

Submit all supporting documentation to your student's assigned counselor. Applications will not be approved if the activity does not interfere with the school day (9:30 am - 5:00 pm). Official documentation must be presented on official company letterhead. Must include:

- Days of the week, time, date range of activity
- Must include contact information from the sport/activity
- Signed PE waiver (can be found on the school website under the "guidance" tab)

Coach Contact Name: \_\_\_\_\_

Coach Phone Number: \_\_\_\_\_

Coach Email: \_\_\_\_\_

**Student Agreement**

1. To be on time and regularly in attendance of scheduled classes
2. To maintain at least a "C" average in all courses of study on campus, including electives
3. To leave campus within 5 minutes after their last regularly scheduled class ends
4. To be on campus during their scheduled classes ONLY
5. Understand that failure to comply with these conditions may result in administrative disciplinary action and/or loss of early release/late arrival
6. Understand that the student will have their early release privileges revoked should they not comply with the above terms and will receive a full schedule in place of their early release periods.

**Acknowledgement**

By signing this document, I acknowledge that I have read and understand the terms of the Early Release agreement. Consideration for approval will not be reviewed until all documentation has been submitted. Communication regarding approval or denial of this application will be provided via email from your child's school counselor and/or administrator.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Counselor Signature: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

Parent Email address: \_\_\_\_\_

Date: \_\_\_\_\_